

4-17-2018

Contributing Material to the Montclair State University Institutional Repository

Denise O'Shea

Montclair State University, oshead@montclair.edu

Follow this and additional works at: <https://digitalcommons.montclair.edu/spraguelib-facpubs>



Part of the [Scholarly Publishing Commons](#)

MSU Digital Commons Citation

O'Shea, Denise, "Contributing Material to the Montclair State University Institutional Repository" (2018). *Sprague Library Scholarship and Creative Works*. 31.

<https://digitalcommons.montclair.edu/spraguelib-facpubs/31>

This Article is brought to you for free and open access by the Sprague Library at Montclair State University Digital Commons. It has been accepted for inclusion in Sprague Library Scholarship and Creative Works by an authorized administrator of Montclair State University Digital Commons. For more information, please contact digitalcommons@montclair.edu.

Contributing Material to the Montclair State University Institutional Repository

1. Navigate your web browser to <https://digitalcommons.montclair.edu/>

HOME ABOUT FAQ MY ACCOUNT

Browse
Collections
Disciplines
Authors

Search
Enter search terms:

in this repository ▾
Advanced Search
Notify me via email or RSS

Author Corner
Author FAQ
Submit Research

Links
Guidelines
Copyright Info
Sprague Library
Contact Us

Browse by

- [College, School, Department, or Center](#)
- [Books and Media](#)
- [Journals](#)
- [Theses, Dissertations and Culminating Projects](#)
- [Sprague Library Archives](#)
- [University Publications and Documents](#)
- [Conferences, Symposia and Events](#)
- [Author Profiles](#)

Montclair State University Digital Commons is an institutional repository designed to preserve and showcase the creative and scholarly achievements of the Montclair State University community. The repository is a service of the Harry A. Sprague Library.

At a Glance
Top 10 Downloads
All time
Recent Additions
20 most recent additions
Activity by year

Paper of the Day
The Montclarian, April 21, 1988
The Montclarian

2. Select “Submit Research” under Author Corner

Montclair State University Digital Commons

Submit Your Research

Most research can be submitted electronically. Click on a link below to submit your research. Some publications do not allow authors to submit directly. In these cases, you will be provided with a mail form to contact the appropriate administrator for further instruction.

3. Select your college and department

Academic Units

College of Education and Human Services

- Department of Counseling and Educational Leadership
 - [Books and Media by Department of Counseling and Educational Leadership Authors](#)
 - [Department of Counseling and Educational Leadership Scholarship and Creative Works](#)
 - [Department of Counseling and Educational Leadership Theses and Dissertations](#)
- Department of Early Childhood, Elementary and Literacy Education
 - [Books and Media by Department of Early Childhood, Elementary and Literacy Education Authors](#)
 - [Department of Early Childhood, Elementary and Literacy Education Scholarship and Creative Works](#)
 - [Department of Early Childhood, Elementary and Literacy Education Theses and Dissertations](#)
- Department of Educational Foundations
 - [Books and Media by Department of Educational Foundations Authors](#)
 - [Department of Educational Foundations Scholarship and Creative Works](#)
 - [Department of Educational Foundations Theses and Dissertations](#)
- Department of Exercise Science and Physical Education
 - [Books and Media by Department of Exercise Science and Physical Education Authors](#)
 - [Department of Exercise Science and Physical Education Scholarship and Creative Works](#)
 - [Department of Exercise Science and Physical Education Theses and Dissertations](#)
- Department of Family Science and Human Development
 - [Books and Media by Department of Family Science and Human Development Authors](#)
 - [Department of Family Science and Human Development Scholarship and Creative Works](#)
 - [Department of Family Science and Human Development Theses and Dissertations](#)
- Department of Nutrition and Food Studies
 - [Books and Media by Department of Nutrition and Food Studies Authors](#)
 - [Department of Nutrition and Food Studies Scholarship and Creative Works](#)
 - [Department of Nutrition and Food Studies Theses and Dissertations](#)

Montclair State University Digital Commons

4. You will be prompted to login to the Montclair State University Institutional Repository.

Please login with your MSU Netid and Password.

If you are a member of the Montclair State University community, please enter your NetID and associated password. If you are not and have a separate Digital Commons account, please use your email address and Digital Commons account password.

Login

MSU NetID or Email Address

Password:

Remember me

[Forget your password?](#)

New Email Address? Please log in and choose [Edit Profile](#) on your [My Account](#) page to update your contact information or customize your password.

Create new account

If you are not an employee of Montclair State University you will need to create an account to complete your request. It's fast and free.

5. Form Elements:

Please input data in all required fields.

Title: Enter the title of your work

REQUIRED Title

Please use Headline Style Capitalization e.g., *The Scholarly Communication Crisis*

Enter title:

Authors: Enter information about all authors.

REQUIRED Authors

Search For An Author Using: Last Name, First Name, Email, or Institution

1 (oshead@montclair.edu) Denise I. O'Shea, Montclair State University  



For additional authors, click on the  icon. An additional line will be created for information about the additional author.

To edit authors, click on the  icon.

To remove authors, click on the  icon.

REQUIRED Authors

Search For An Author Using: Last Name, First Name, Email, or Institution

1 (oshead@montclair.edu) Denise I. O'Shea, Montclair State University  

2  

Email	First	Middle	Last	Suffix	Institution
<input type="text"/>					

Search... Corporate



Document Type: Select Document Type from the dropdown list. The default value for this field is "Article".

If the document type you are seeking is not listed, please contact the MSU Institutional Repository Administrator (digitalcommons@montclair.edu) to submit a request to add a document type.

REQUIRED Document Type

The default is Article.

Select from the following document types:

Article 

- Article
- Book
- Book Chapter
- Book Review
- Conference Proceeding
- Dissertation
- Editorial
- Interview
- Letter to the Editor
- News Article
- Poster
- Postprint
- Preprint
- Presentation
- Response or Comment

Publication Date: Enter the publication date

REQUIRED Publication Date

If you choose to enter a date, the year is required but all other fields are optional.

Season	Month	Day	Year
-- ▾	-- ▾	-- ▾	<input type="text"/>

Keywords: Enter keywords, separated by commas.

Keywords

Please separate keywords/keyword phrases with commas.

Enter Keywords:

Disciplines: Please select at least one discipline from the list. If you do not see your discipline, please contact the MSU Institutional Repository Administrator (digitalcommons@montclair.edu) to submit a request to add a discipline.

Disciplines

Please indicate the academic discipline(s) that best describes your submission. Click [here](#) to view the complete list of disciplines.

Available:		Selected:
<ul style="list-style-type: none"><input checked="" type="checkbox"/> Architecture<input type="checkbox"/> Arts and Humanities<ul style="list-style-type: none"><input type="checkbox"/> African Languages and Societies<input checked="" type="checkbox"/> American Studies<input type="checkbox"/> Appalachian Studies<input type="checkbox"/> Art Practice<input checked="" type="checkbox"/> Art and Design<ul style="list-style-type: none"><input type="checkbox"/> Audio Arts and Acoustics<input type="checkbox"/> Australian Studies<input type="checkbox"/> Basque Studies	<input type="button" value="Select »"/> <input type="button" value="« Remove"/>	<ul style="list-style-type: none"><input checked="" type="checkbox"/> Art Practice

Abstract: Enter an abstract. This is important as the text within this field will be used by internet search engines to improve the discovery of your material.

Abstract

Learn how your abstract can [improve the discovery of your article](#) in Google and Google Scholar.

Paste or type your abstract:

B *I* | | | | HTML

|

Comments: This field may be used for acknowledgements, required funding statements, etc.

Comments

Additional text to be displayed on index page.

Comments

B *I* | | | \times_2 \times^2 | HTML

| |

DOI: Input the unique, persistent identifier for your document or publication.

DOI

Enter DOI:

10.1080/15367967.2015.972763

Published Citation: We suggest you enter your preferred citations for the material to ensure the citation meets standards within your field.

Published Citation

Enter citation:

Upload file: Select from one of the three options, and follow instructions or the selected option. *We recommend the upload of pdf files when possible.*

REQUIRED Upload File

Full text of submission:

- Upload file from your computer
- Import file from remote site
- Link out to file on remote site

Additional Files: If you have additional files to be uploaded, please check the box. You will have an opportunity to upload those files on the next screen.

Additional Files

Please check this if you'd like to add additional files

This may take a while. Please only click once.

For larger files, it may take a while for the files to upload into the system.

Upon completed submission you will see a screen such as the one on the right.

Please review the “Submission Metadata” for accuracy and completeness.

You will be able to make revisions until the time the item is posted to the MSU Institutional Repository. After the material is posted, to make revisions, please contact the administrator at digitalcommons@montclair.edu.

SPRAGUE LIBRARY SCHOLARSHIP AND CREATIVE WORKS

You have successfully revised:
[Library Leadership in a Digital Age: A Report from the 2018 Harvard Program](#)

 Revise submission

 Make another submission

Submission Metadata

Metadata Field	Value
Title	Library Leadership in a Digital Age: A Report from the 2018 Harvard Program
Authors	Denise I. O'Shea, <i>Montclair State University</i>
Document Type	Article
Publication Date	3-26-2018
Keywords	libraries, leadership, machine learning, automation
Disciplines	Library and Information Science
Abstract	
Comments	- empty -
DOI	- empty -
MSU Digital Commons Citation	- empty -
Published Citation	- empty -
Upload File	Download
Update Submission	Revision

Following the submission of materials, the administrators of the MSU Institutional Repository will review for completeness and will post the Repository as soon as possible, usually within 2-3 days (excluding weekends and University holidays).

If you have questions about submitting materials to the MSU Institutional Repository, please do not hesitate to contact your liaison librarian or the Repository administrators (digitalcommons@montclair.edu).