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Paralegal Studies (PALG)

Montclair State University

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Paralegal Studies

	Number and type of credits	3 hours lecture.
	Course Description	This course covers the systematic principles and comprehensive steps of human nutrition assessment. This includes screening of nutritional status, planning nutrition intervention as well as implementation and evaluation of nutrition intervention processes. The tools and techniques used in nutrition assessment will be utilized by the students in this course.
NUFD698	Title	Master's Thesis.
	Prerequisites	Departmental approval.
	Course Description	Independent research project done under faculty advisement. Students must follow the MSU Thesis Guidelines, which may be obtained from the Graduate School. Students should take NUF 699 if they don't complete NUF 698 within the semester.
NUFD699	Title	Master's Thesis Extension.
	Prerequisites	NUFD 698.
	Course Description	Continuation of Master's Thesis Project. Thesis Extension will be graded as IP (in Progress) until thesis is completed, at which time a grade of Pass or Fail will be given.
PALG210	Title	Law and Litigation.
	Number and type of credits	3 hours lecture.
	Course Description	An introduction to the legal system with a focus on the New Jersey court
PALG210	Course Description	system. Review of substantive areas of law and application of procedural concepts from initiation of a civil lawsuit through entry of judgment. The unique role and function of attorney and paralegal in the process of client interviewing, ethical considerations, investigation and preparation for trial. Drafting of pleadings and other documents used in litigation and trial.
PALG301	Title	Criminal Law and Procedure.
	Prerequisites	PALG 210 or JUST 200 or JUST 201 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	Legal concepts of criminal law and their application to criminal procedure. Contrast between civil law and criminal law. Study of crimes against persons, property and the public. Searches and seizure, arrest and interrogation. Students may take PALG 301 or POLS 321 but not both courses as part of the

PALG304	Title	Paralegal minor, the Political Science major or the Criminal Justice minor.
	Prerequisites	Real Estate Law.
	Number and type of credits	PALG 210 or departmental approval.
	Course Description	3 hours lecture. Principles of real estate law and transactions. Contracts, mortgages, surveys, title, RESPA. Conveyances of real property from the standpoint of seller and purchaser. Landlord-tenant relations. Forms and documents utilized by paralegals in real estate law.
PALG305	Title	Immigration Law.
	Prerequisites	PALG 210 or JUST 200 or JUST 201 or departmental approval. Starting Winter 2016: PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	Basic overview of Immigration and Nationality Act, including historical and sociological perspectives of United States immigration. Practice and procedure of immigration law as it pertains to both administrative agency processing and consular processing. Non-immigrant visas, family-based immigration, employment-based immigration, naturalization, removal, asylum and refugee practice. Recent developments in this continually evolving area of law and practice.
PALG306	Title	Contract Law.
	Prerequisites	PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	Theoretical foundations and practical applications of contract law in the common law tradition as modified by the Uniform Commercial Code. Drafting of contracts.
PALG308	Title	Negotiation, Mediation and Arbitration.
	Prerequisites	PALG 210 or JUST 200 or JUST 201 or departmental approval. Starting Winter 2016: PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	An in-depth study of complimentary forms of dispute resolution as compared and contrasted with the traditional judicial system. Students study the theoretical background and receive training in mediation, negotiation and arbitration. Students may take LAWS 220 or PALG 308 but not both courses. Students in the Paralegal Studies Program should take PALG 308.

PALG310	Title Prerequisites Number and type of credits Course Description	Fundamentals of Patent, Trademark and Copyright Law. PALG 210 or departmental approval. 3 hours lecture. Substantive principles of patent, trademark and copyright law including categories and standards of patentability, categories of trademarks and categories of copyrightable subject matter. Assignment and licensing of such proprietary rights. Litigation involving acts of infringement including related areas of anti-trust law and unfair competition.
PALG312	Title	Research and Writing for Paralegals.
PALG312	Prerequisites Number and type of credits Course Description	PALG 210 or departmental approval. 3 hours lecture. Study of principles, methods and applications of research and writing as utilized by paralegals in the legal environment. Students will be required to use the library as well as conduct computer-assisted research.
PALG316	Title Prerequisites Number and type of credits Course Description	Skills for Bilingual Legal Personnel. Fluency in Spanish required. 3 hours lecture. Translating, interpreting and cultural fluency as applied to the legal field and in particular to the role of bilingual paralegals.
PALG317	Title Prerequisites Number and type of credits Course Description	Evidence. PALG 210 or JUST 200 or JUST 201 or departmental approval. 3 hours lecture. An examination of the basic principles and rules governing trial advocacy in federal and state (NJ) cases. Areas to be examined include: the hearsay rule and its exceptions, examination of witnesses (lay and expert), impeachment, privileges, real and demonstrative evidence, inference, judicial notice and presumptions.
PALG318	Title Prerequisites Number and type of credits Course Description	Computer-Assisted Research in the Legal Environment. PALG 210 or departmental approval. 3 hours lecture. This course provides students with the theoretical foundations and practical applications of computer-based research in the legal environment. Areas to be

		covered in computer-assisted legal research include government legal databases and private legal databases such as Westlaw and Lexis. Factual investigation and other law-related internet research will also be explored.
PALG320	Title	Bankruptcy Law.
	Prerequisites	PALG 210 or JUST 200 or JUST 201 or departmental approval. Starting Winter 2016: PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	This course prepares paralegal students to assist attorneys representing debtors and creditors in bankruptcy matters. The course emphasizes procedures and their practical applications, including interviewing clients, preparing and reviewing schedules and preparing claims and motions. The course reviews the new Federal bankruptcy code.
PALG322	Title	Wills, Trusts and Probate Law.
	Prerequisites	PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	Basic concepts, practice, and procedures in wills, probate, and trusts. Includes will drafting, estate planning, probate procedures and estate administration. Forms and questionnaires utilized by paralegals in these areas.
PALG330	Title	Family Law.
	Prerequisites	PALG 210 or JUST 200 or JUST 201 or departmental approval. Starting Winter 2016: PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	Basic concepts of family law practice. Study of ceremonial and common-law marriage. Dissolution of marriage and annulment. Financial consequences, including alimony and property distribution. Child custody, adoption, illegitimacy, paternity, and surrogacy. Domestic violence. Familiarization with New Jersey procedures.
PALG331	Title	Administrative Law and Procedure.
	Prerequisites	PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	This course will employ an integrated approach to the study of administrative

PALG331	Course Description	law. Students will explore the importance of administrative agencies in the development and implementation of public policies as well as the pervasive ways in which agency actions affect the public.
PALG332	Title	Personal Injury Law.
	Prerequisites	PALG 210 or JUST 200 or JUST 201 or departmental approval. Starting Winter 2016: PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	Legal concepts and terminology of personal injury law, both substantive and procedural. Negligence, medical malpractice, products liability. Drafting of pleadings and other documents utilized by paralegals in personal injury practice.
PALG336	Title	Corporations and Partnerships.
	Prerequisites	PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	Legal characteristics and tax aspects related to sole proprietorships, partnerships, limited partnerships and corporations. Formation, operation and dissolution of the corporate entity. Drafting of legal forms utilized by paralegals in these areas.
PALG339	Title	Computer Applications in the Legal Environment.
	Prerequisites	PALG 210 or departmental approval.
	Special Fee	Special fee.
	Number and type of credits	3 hours lecture.
	Course Description	Applications of computer software and hardware in the legal environment. Legal applications of word processing, databases, and spreadsheets. Legal software for document generation, document management, financial management, time billing, time and document management, computer-assisted legal research and information management in the workflow process.
PALG360	Title	Rights Liberties American Justice.
PALG378	Title	Employment Law.
	Prerequisites	PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	The goal of this course is to provide students with the theoretical foundations and practical applications of employment law as it has developed and been applied in the United States. The course will utilize a model and

method approach which will present theory and procedure in a case problem context. The course will acquaint students with various human resource and compliance procedures in the modern legal environment. Processes such as policy creation and procedural application of modern employment law including wrongful discharge, whistleblower statutes, age discrimination, handicap discrimination, sex discrimination and harassment, race, and religion will be explored as well. Particular emphasis will be placed upon the use of ADR and CDR prior to disputes manifest before federal and state agencies.

PALG390	Title	Independent Study in Paralegal Studies.
	Prerequisites	PALG 210 or JUST 200 or JUST 201 or departmental approval. Starting Winter 2016: PALG 210 or departmental approval.
	Course Description	Guided study of a particular area of Paralegal Studies arranged individually between student and professor. The topic may be a more advanced treatment of a regularly offered course or the exploration of a timely and significant area of Paralegal Studies. May be repeated once for a maximum of 6.0 credits.
PALG398	Title	Selected Topics in Paralegal Studies.
	Prerequisites	PALG 210 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	Exploration of a timely and significant area of Paralegal Studies such as administrative law, bankruptcy, environmental law as well as new and evolving legal areas. The specific topic will be announced each time that the course
PALG398	Course Description	is offered. May be repeated once for a maximum of 6.0 credits.
PALG411	Title	Advanced Patent, Trademark and Copyright Law.
	Prerequisites	PALG 210 or JUST 200 or JUST 201 or departmental approval. Starting Winter 2016: PALG 210 and PALG 310 or departmental approval.
	Number and type of credits	3 hours lecture.
	Course Description	Procedural principles of patent, trademark and copyright law including prosecution of patent and trademark applications in the United States Patent and Trademark Office, preparation and filing of trademark applications and preparation of applications to register claims to copyright in the United States Copyright Office. Litigation procedures for acts of infringement relating to such proprietary rights.

PALG412	<p>Title</p> <p>Prerequisites</p> <p>Number and type of credits</p> <p>Course Description</p>	<p>Consumer Law.</p> <p>PALG 210 and PALG 312 or departmental approval.</p> <p>3 hours lecture.</p> <p>This course provides students with the theoretical foundations and practical applications of Consumer Law. The course utilizes a model and method approach, which presents theory and procedure in a case problem context. The course acquaints students with various traditional legal theories and compares and contrasts them with law as it has evolved to meet new changes in society. Areas to be covered include compulsory disclosure of information, consumer claims and defenses, abusive collective practice, state and federal regulation of the cost of credit and alternative dispute resolution.</p>
PALG413	<p>Title</p> <p>Prerequisites</p> <p>Number and type of credits</p> <p>Course Description</p>	<p>Elder Law.</p> <p>PALG 210 or JUST 200 or JUST 201 or departmental approval. Starting Winter 2016: PALG 210 and PALG 322 or departmental approval.</p> <p>3 hours lecture.</p> <p>This course presents basic Elder Law concepts, practices and procedures. This course is a "service-learning course" requiring students to participate in an organized service activity that addresses an identified community need in this case, that of the elderly.</p>
PALG420	<p>Title</p> <p>Prerequisites</p> <p>Number and type of credits</p> <p>Course Description</p>	<p>Civil Trial Preparation.</p> <p>PALG 210 and PALG 312 or departmental approval.</p> <p>3 hours lecture.</p> <p>Refinement of substantive and procedural principles relating to all stages of a civil law suit from commencement of suit through judgment and appeal as applied in New Jersey. Theoretical foundations and practical applications in the state court system contrasted with the federal court system.</p>
PALG437	<p>Title</p> <p>Prerequisites</p> <p>Number and type of credits</p> <p>Course Description</p>	<p>Entertainment Law.</p> <p>PALG 210 and PALG 306 or departmental approval.</p> <p>3 hours lecture.</p> <p>The goal of this course is to provide students with the theoretical foundations and practical applications of entertainment law. The course will utilize a model and method approach, which will present theory and procedure in a case problem context. The course will acquaint students with various traditional legal theories and compare and contrast them with entertainment</p>

PALG438	<p>Title</p> <p>Prerequisites</p> <p>Number and type of credits</p> <p>Course Description</p>	<p>law as it has evolved to meet the changes in society. Areas to be covered include representing minors, contract preparation, copyright infringement, publishing, theatrical and musical performance, film and television. Trademark Law.</p> <p>PALG 210 or JUST 200 or JUST 201 or departmental approval. Starting Winter 2016: PALG 210 and PALG 310 or departmental approval.</p> <p>3 hours lecture.</p> <p>Comprehensive study of procedural and substantive aspects of trademark selection, registration, use, and protection within the context of intellectual property.</p>
PALG440	<p>Title</p> <p>Prerequisites</p> <p>Number and type of credits</p> <p>Course Description</p>	<p>Criminal Trial Preparation.</p> <p>JUST 101 or JUST 102; and PALG 210 and PALG 301.</p> <p>3 hours lecture.</p> <p>This course presents a comprehensive overview of the criminal trial process. Preparation and trial of a criminal case as studied through case law, procedures, techniques and strategies. Contrast of New Jersey and Federal criminal procedure. Study of crime scene investigation, motion practice, grand jury, discovery, voir dire, evidentiary problems, testimonial evidence and summations. Extensive use of simulation exercises.</p>
PALG450	<p>Title</p> <p>Prerequisites</p> <p>Number and type of credits</p> <p>Course Description</p>	<p>Law Office Management and Technology.</p> <p>PALG 210 and PALG 339 or departmental approval.</p> <p>3 hours lecture.</p> <p>Theoretical foundations and practical applications of law office management and technology. Hands-on and theoretical problems dealing with work product, human resources, and workflow in assembly, case management, database management, human resource management, and technological interfaces with traditional processes.</p>
PALG497	<p>Title</p> <p>Prerequisites</p>	<p>Paralegal Seminar and Internship.</p> <p>PALG 312 with a minimum grade of C-, PALG 210, two legal specialty courses, and departmental approval. Prerequisites or corequisites: two legal specialty courses selected from courses approved within the Paralegal Studies Program or from the approved departmental list.</p>

	Number and type of credits	3 hours seminar, 3 hours other.
	Course Description	Field work experience of 90 hours in a private sector law office, corporation, bank or public sector agency. Required classroom seminar supplements experiential component and includes discussion of field work experience, ethical considerations and career options.
PALG498	Title	Cooperative Education: Paralegal Studies.
	Prerequisites	PALG 312 with a minimum grade of C-, PALG 210, two legal specialty courses, and departmental approval. Prerequisites or corequisites: two legal specialty courses selected from courses approved within the Paralegal Studies Program or from the approved departmental list.
	Special Fee	Special fee.
	Course Description	Academic study integrated with supervised paid employment situation in the legal environment outside of the formal classroom setting. Part-time (20 hours per week) or full-time (40 hours per week). Required classroom seminar supplements experiential component and includes discussion of field work experience, ethical considerations and career options.
PCOM245	Title	Introduction to Community Psychology.
	Prerequisites	PSYC 101.
	Number and type of credits	3 hours lecture.
	Course Description	Integration of social psychology with mental health in the resolution of problems in the community. Social psychological theories and empirical strategies are used to study the dynamics of power, membership, change and deviance. Accent is also on comprehensive mental health center and roles of community psychologist.
PCOM385	Title	Advanced Community Psychology: Externship.
	Prerequisites	PCOM 245.
	Course Description	Supervision is provided in a variety of community action programs which have preventive as well as treatment goals. Day and hour assignments can usually be arranged, but effective study participation will require a 3 hour block of time in order to serve directly in a community setting.
PCOM387	Title	Methods in Evaluation Research.
	Prerequisites	PCOM 385.
	Number and type of credits	4 hours lecture.